

Human Resource Checklist

1301.31 (7)(b)(1)(i) Interview of staff members conducted		
1301.31 (7)(b)(1)(ii) Reference checks completed		
1301.31 (7)(b)(iii) A state or national criminal record check		
Conviction of violent felonies statement with signature		
1304.52 (j)(1) Physical		
1304.52 (j)(2) TB Screen		
1304.52 (b) (1) & (2) Staff Qualifications		
Standards of Conduct 1304.52 (h) (1)		
Staff Performance Appraisals (Annually) 1304.52 (i)		

